

CARBON COUNTY BOARD OF COOPERATIVE HIGHER EDUCATION SERVICES

Board Minutes

The Carbon County Board of Cooperative Higher Education Services (BOCHES) held its regular monthly meeting on August 22, 2023, at 4:00 p.m. in Rawlins, Wyoming.

Roll Call

Board members present: Pam Thayer and Matt Feldmann. Via ZOOM: Neil Kourbelas and Mike Mann.

Others present: Jennifer Moore, Shelly Collier, Janet Garcia, Karen Webster, Cory Hudson, Candie Zumbrennen, Greg Garner, JT Johnston, Julie Packard, Ryanne Mikesell, Natalie Danford, and Roberta Corson.

Agenda

Pam Thayer made the motion to accept the agenda. The motion was seconded by Mike Mann and passed.

Public Comments, Presentations & Reports

Years of Service awards were presented to Natalie Danford and JT Johnston for one year of service. Janet Garcia and Greg Garner were awarded 15 years of service. Congratulations to all and thanks for being a valued member of the CCHEC team.

Executive Session

None

Consent Agenda

Pam Thayer made the motion to approve the minutes for the July 12, 2023 and July 27, 2023 meetings, Treasurer's Report, and Accounts Payable for August 2023. The motion was seconded by Mike Mann and passed.

Discussion

None

Action Items

- A. Pam Thayer made the motion to approve the 2nd and final reading to adopt the updated policy: Section I-1-C, Nondiscrimination as presented, which will supersede and replace the current policy. The motion was seconded by Mike Mann and passed.
- B. Pam Thayer made the motion to approve the 2nd and final reading to adopt the updated policy: Section I-1-D Locations as presented, which will supersede and replace the current policy. The motion was seconded by Mike Mann and passed.
- C. Pam Thayer made a motion to approve the 2nd and final reading to adopt the updated policy: Section I-1-E Smoking as presented, which will supersede and replace the current policy. The motion was seconded by Mike Mann and passed.

- D. Pam Thayer made the motion to approve the 2nd and final reading to adopt the updated policy; Section II-2-H Board-Director Relationship as presented, which will supersede and replace the current policy. The motion was seconded by Mike Mann and passed.
- E. Pam Thayer made the motion to approve the 2nd and final reading to adopt the updated policy: Section IV-4-EE Nonprofit Tuition Reimbursement as presented which will supersede and replace the current policy. The motion was seconded by Mike Mann and passed.
- F. Mike Mann made the motion to approve the 2nd and final reading to adopt policy: Section IV-4-JJ Senior Citizen Tuition Waiver as presented. The motion was seconded by Pam Thayer and passed.
- G. Pam Thayer made the motion to approve the surplus list of computer and other technology equipment. The motion was seconded by Mike Mann and passed.

Directors Report

Jennifer welcomed Julie Packard to the CCHEC team. This summer has been productive at CCHEC, but we are excited to have teachers and students back in the building and to have a great school year. We have three on-site Western classes being taught this fall. On the vocational side of things, JT participated in the first-year training days that CCSD#1 provides and all the full-time teachers and Jennifer participated in the beginning of the year professional development days with CCSD#1. We already have several community projects this fall and industry participation. This is the most prepared Jennifer has felt that CCHEC has been for the start of the school year. It will be a great year.

Staff Reports

Shelly reported that we have 2% of C. C. taxes from 5% from last year and nothing from Sweetwater yet. Shelly is also preparing for the auditors and will need to send in the F32 form.

Janet thanked Jennifer and the board for the recognition of her years of service. Some upcoming fall classes include a beginner crochet class, Tech nights, and a private paint class event for RHS team building. We also partnered with the museum to offer a couple of historical cemetery tours. Pam said she has scripts and costumes if they are needed.

Cory reported that Western classes started yesterday. We have 40-45 dual students this semester. There is ongoing tutoring at the jail with Sandy Mink. Our first test with the new C.N.A. vender went well. Our ELL class is ongoing with Seth Dishman as the instructor twice a week. Matt asked how many students do we have at the jail? Cory said eight.

Ryanne reported that the community center is getting its floors done so in the meantime they are hosting yoga and pilates and some other things for them at their campus. Some upcoming classes include calligraphy, cupcake decorating, life and times about rattlesnakes, and a finger crochet chunky blanket class taught by Ryanne and Roberta. Also, they have an ACT test scheduled for September 9th.

Board Comments

Pam thanked the staff for their hard work, and for what we do for the students. Have a great year.

Mike apologized for missing the meeting in person and the BBQ/paint night. The new school year came quickly, and he appreciates everything we do.

Neil said he is envious of everyone at the meeting today. He also congratulated Natalie, JT, Janet, and Greg on their years of service. Neil said that we are in the business of changing lives and there is always a return on what we do.

Matt appreciates everything we do and have a great year.

Next Board Meeting Date

The next meeting is scheduled for Thursday, September 28, 2023 at 4:00 p.m. at the LSRV Campus in Baggs.

Adjournment

Pam Thayer made the motion to adjourn. The motion was seconded by Mike Mann and passed.

Matt Feldmann, Chairperson

Rick Greene, Clerk

Karen Webster, Executive Assistant